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## **INVITATION TO TENDER**

### **SEYCHELLES ISLANDS FOUNDATION (SIF)**

<b><u>Proposition:</u></b>	<b>Extraction of coco-de-mer kernel.</b>
<b><u>Eligibility:</u></b>	All licenced kernel extractor.
<b><u>Subject:</u></b>	SIF to supply coco-de-mer nuts for the extraction of fresh kernel and the extractor to deliver a high standard finishing souvenir coco-de-mer nuts to SIF.
<b><u>Delivery Period:</u></b>	1 Year.
<b><u>Collection of Tender:</u></b>	Tender dossier can be obtained from the SIF's office <b>at La Ciotat building, Mont Fleuri, Mahe</b> as of <b>Tuesday 20<sup>th</sup> February 2024</b> to <b>Tuesday 27<sup>th</sup> February 2024</b> from <b>9am to 3pm</b> . Or the dossier can be downloaded on <a href="http://www.sif.sc">www.sif.sc</a>
<b><u>Submission of Tender:</u></b>	Tender must be submitted in a sealed envelope marked " <b>Sealed bid – Seychelles Islands Foundation, Coco-de-Mer kernel extraction</b> " and deposited at the SIF's office or submitted by email to <a href="mailto:opmanager@sif.sc">opmanager@sif.sc</a>
<b><u>Closing date for Tender:</u></b>	The closing date for tender is <b>Thursday 29<sup>th</sup> February 2024, 12pm</b> .
<b><u>Opening of Tender:</u></b>	Opening date for bid is on the Friday 1st March as from 1pm at SIF's Office.

All enquiries regarding the procurement, please contact: Tel No. 2523623/2635936 Email: [opmanager@sif.sc](mailto:opmanager@sif.sc) , [operation@sif.sc](mailto:operation@sif.sc)

## **Request of proposal**

Seychelles Islands foundation invites interested licensed coco-de-mer kernel extractors to bid on the contract of removal of fresh kernel from coco-de-mer nuts. The extractor will have to provide a competitive rate in US Dollars for the purchase of fresh kernel per kilogram.

The objective of this tender is to identify licensed coco-de-mer kernel extractors that can offer the highest quality service at an acceptable rate to Seychelles Islands Foundation. This objective is similar for all goods and services placed on a competitive bidding approach by SIF.

## **Condition for tender**

- Please note that SIF reserves the right to choose the best option(s) based on the rate provided by the extractor for the purchase of fresh kernel per kilogram.
- All applicant should be a registered licensed coco-de-mer kernel extractor and provide a valid copy of the license with the Tender application.
- All prices should be in United States Dollars (USD).
- Extractor should already have facilities to undertake this venture.
- Bid should not be less than 85 USD.
- Tender must be submitted in a sealed envelope marked **“Sealed bid – Seychelles Islands Foundation, Coco-de-mer kernel Extraction”** and deposited at the SIF’s office or submitted by email to [opmanager@sif.sc](mailto:opmanager@sif.sc)

## **Scope of work**

- SIF to supply of coco-de-mer nuts to the extractor(s) on a monthly basis subject to sustainable germination on SIF site.
- Upon delivery of coco-de-mer nuts, the SIF staff and extractor(s) is responsible to fill up the **“Coco-de-Mer Kernel Extraction Form”** which includes writing the tag numbers, weighting all coco-de-mer nuts and signing the form if both parties are satisfied with the information gathered.
- After delivery, extractor(s) will have 21 days to remove all kernels in the coco-de-mer nuts provided by SIF.
- During the extraction process, the extractor(s) is responsible to weight the raw kernel, kernel debris, rotten kernel and dry kernel for each coco-de-mer nut and record this information on the **“Coco-de-Mer Kernel Extraction Form”**.
- SIF should be notified and proceed for inspection in any rotten kernel is extracted from SIF coco-de-mer nuts.



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- Extractor(s) needs to deliver a high standard craftsmanship souvenir coco-de-mer nut to SIF with the completed **“Coco-de-Mer Kernel Extraction Form”**.
  - SIF will then raise an invoice based of the information provided on the form for the extractor(s) for payment.



**TENDER FORM FOR COCO-DE-MER KERNEL EXTRACTION**

Please note that the tender form must be submitted in a sealed envelope marked “**Sealed bid – Seychelles Islands Foundation, Coco-de-Mer kernel extraction**” and deposited at the SIF’s office, La Ciotat building or submitted by email to [opmanager@sif.sc](mailto:opmanager@sif.sc) and [operation@sif.sc](mailto:operation@sif.sc)

Please provide the following with the tender form:

- Copy of ID
- Copy of valid Coco-de-mer kernel extraction license
- Copy of Business registration

**BIDDERS NAME:** .....

**COMPANY NAME:** .....

**COMPANY ADDRESS:** .....

**BUSINESS REGISTRATION NUMBER:** .....

**CONTACT DETAILS (TEL):** .....

**(Email):** .....

**BID RATE FOR PURCHASE OF FRESH COCO-DE-MER KERNEL:** .....(USD only)

**RATE AMOUNT IN WORDS:** .....

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**SIGNATURE:** .....

**DATE:** .....

**BID MUST BE SUBMITTED TO;**

Operation and Logistics Section  
Head Office, La Ciotat Building

**ALL BIDDERS MUST SUBMIT BID NOT LATER THAN THURSDAY 29TH FEBRUARY 2024, 12PM IN A SEALED ENVELOPE. LATE BIDS SUBMISSION WILL NOT BE CONSIDERED.**